



Kindersley and District Co-operatives Ltd.  
Employment Opportunity

**Eatonia**  
**Farm Supply Clerk – Part - time**

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**Reports to:** Farm Supply Manager

**Department Location:** Eatonia Farm Supply

**Prepared Date:** May 13, 2019

**Summary:** Farm Supply Clerk – Permanent Part-time position. This position is located at our Eatonia Farm Supply. The successful candidate must possess outstanding customer service skills and be a self-starter. Good interpersonal and communication skills are also required.

**Essential Duties and Responsibilities:**

- Provide a high standard of customer service
- Customer Service
- Pump Fuel
- Operate Cash Register
- Face and Stock Shelves
- Perform Cash ups
- Housekeeping Duties
- Other duties as assigned

**Physical Demands:**

- Climbing ladders and working at heights
- Must have the ability to lift 50lbs (23kg)
- Alternating Shift Schedules (including evenings and weekends)

**Work Environment:**

- Indoor/outdoor setting
  - Fast-paced environment, shifting priorities
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**Kindersley & District Co-operatives Limited: Our Values**

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*Excellence*

- Strive to be the best
- Surpass expectations

*Responsibility*

- Accountability matters
- Think and act with integrity

*Our Vision*

- We lead the market and are invested in our communities

*Our Mission*

- To provide our customers with top-quality products and outstanding service

*Our Aspiration*

- Our capable, engaged people build relationships with our customers and promote the Co-op brand, Safe, efficient operations provide value to the members of the co-operative, as we focus on being environmentally responsible and locally invested

**Please submit your application to the Kindersley and District  
Co-operatives Ltd. – Human Resources Office:**

In Person: Administration/Pharmacy – Kindersley Co-op Ltd.  
214 Main Street, Kindersley, SK S0L 1S0

Email: [hrmanager@kindersleycoop.ca](mailto:hrmanager@kindersleycoop.ca)

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