



Kindersley and District Co-operatives Ltd.
Employment Opportunity
Eatonia Farm Supply
Farm Supply Clerk – Full time

Reports to: Farm Supply Manager

Department Location: Eatonia Farm Supply Branch

Prepared Date: Nov 13, 2020

Summary: Farm Supply Clerk – Full time. Position is located at Eatonia Farm Supply. The successful candidate must possess outstanding customer service skills and be a self-starter. Good interpersonal and communication skills, Class 5 Driver's license is also required.

Essential Duties and Responsibilities:

- Provide exceptional customer service.
- Assist Customers with purchase of fuel, hardware and building materials.
- Perform inventory verifications.
- Receive and unload building materials.
- Operate a forklift.
- Perform general housekeeping duties.
- Other duties as required.

Work Environment:

- Indoor / Outdoor setting
 - Fast-paced environment, shifting priorities
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Kindersley & District Co-operatives Limited: Our Values

Excellence

- Strive to be the best
- Surpass expectations

Responsibility

- Accountability matters
- Think and act with integrity

Our Vision

- We lead the market and are invested in our communities

Our Mission

- To provide our customers with top-quality products and outstanding service

Our Aspiration

- Our capable, engaged people build relationships with our customers and promote the Co-op brand, Safe, efficient operations provide value to the members of the co-operative, as we focus on being environmentally responsible and locally invested

Please submit your application to the Kindersley and District Co-operatives Ltd. – Human Resources Office, no later than Friday November 27, 2020.

In Person: Kindersley Co-op Administration Office – Kindersley Co-op Ltd.
214 Main Street, Kindersley, SK S0L 1S0

Email: hrmanager@kindersleycoop.ca
